

September 5, 2014

Dear Parent/Guardians,

Living in Northeastern Ohio presents our school district with many challenges dealing with adverse weather. Often, severe conditions at 6:00am are much improved one or two hours later making it safe to continue school activities. With this being said - our school district will continue using the option of a two-hour delay start to the school day for inclement weather or other emergencies.

The need to close or delay the opening of our schools for the safety of students and staff is a decision we take very seriously. We understand students are better served both academically and socially by being in school, however, student and staff welfare is our top priority.

The following procedures will be implemented for a two-hour delay start situation:

### **Two-Hour Delay Procedure**

1. The superintendent, in conjunction with other school officials, will strive to make a decision by **6:00am** to either **close or delay** the opening of school and will announce it to the radio and television media as in the past.
2. When a **two-hour delay** announcement is made, continue to listen to the radio and television for updated information. If conditions deteriorate, a decision will be made to close school for the day by **7:30am**.
3. During a delayed-start situation, morning bus transportation will be delayed two hours from normal pick-up times. This will apply to all students including vocational and special needs students. Students are required to be at their bus stop five (5) minutes early even though buses could be running slow due to weather conditions. Please be sure to dress your children appropriately.
4. When school is delayed, it is important that you **DO NOT** send or drop off your children at school prior to the delayed start time. Building staff **will not** be available to supervise children before that time.
5. The lunch program will run as usual with some possible changes in serving times and/or menus.
6. School dismissal will remain at the normal time when school is delayed.
7. Scheduled co-curricular activities will be adjusted according to the district needs.

Closing or delaying school is a difficult decision and we do our best to make the correct call. Your continued support and cooperation is appreciated.

Educationally,

Alex G. Geordan, Superintendent  
Canfield Local Schools